



Value Transformation Framework Assessment Instructions for Health Centers

Welcome to the Value Transformation Framework (VTF) Assessment!

This Health Center Organizational Assessment can help you get started in implementing the VTF in your health center. The online portal offers **free** tools designed to guide health centers in areas of system change fundamental to advancing on the Quintuple Aim using NACHC's VTF. Use this document to register and get started in your transformation journey. Existing users please go to **page 4**.

Step 1: Getting Started

Go to: reglantern.com/vtf

If you have trouble accessing the platform, or at any time during the process, email the Quality Center at:

qualitycenter@nachc.org



Step 2: Sign up with RegLantern

To access the assessment, you will need to register with RegLantern by providing an email and password. Then click the blue "sign up" button at the bottom.

If you are an existing user, go to **Step 4**.

Sign-In

Sign in

Email

Password

SIGN IN

RESET PASSWORD

Don't have an account? [Sign up](#)

Sign-Up

Sign up

First Name Last Name

Email

Password

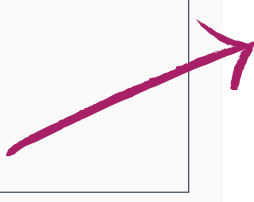
Minimum length is 6 characters

By clicking sign up, you agree with RegLantern's [License Agreement](#).

Subscribe to RegLantern email updates and notifications.

SIGN UP

Already have an account? [Sign in](#)



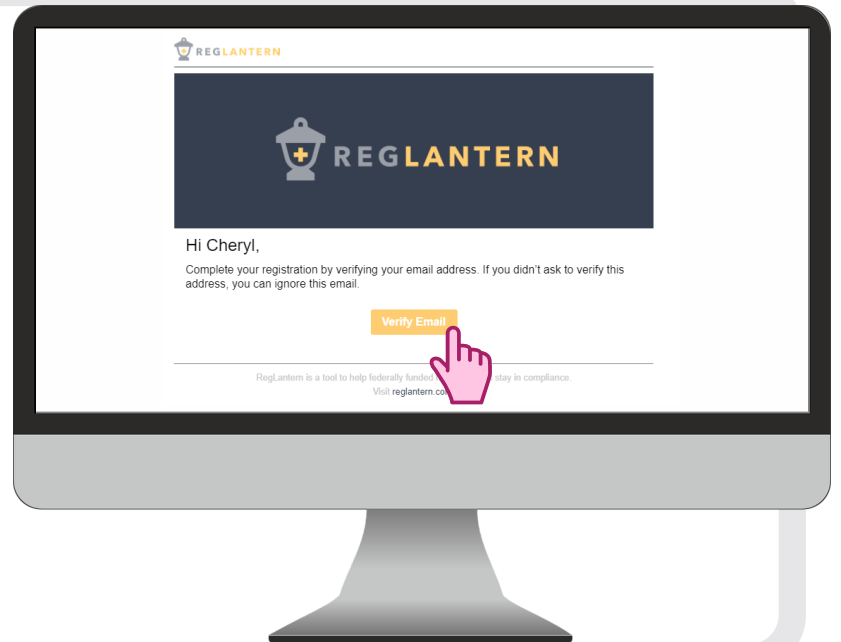
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Step 3: Verify your Email

Check the email that you used to register the account to verify your email.

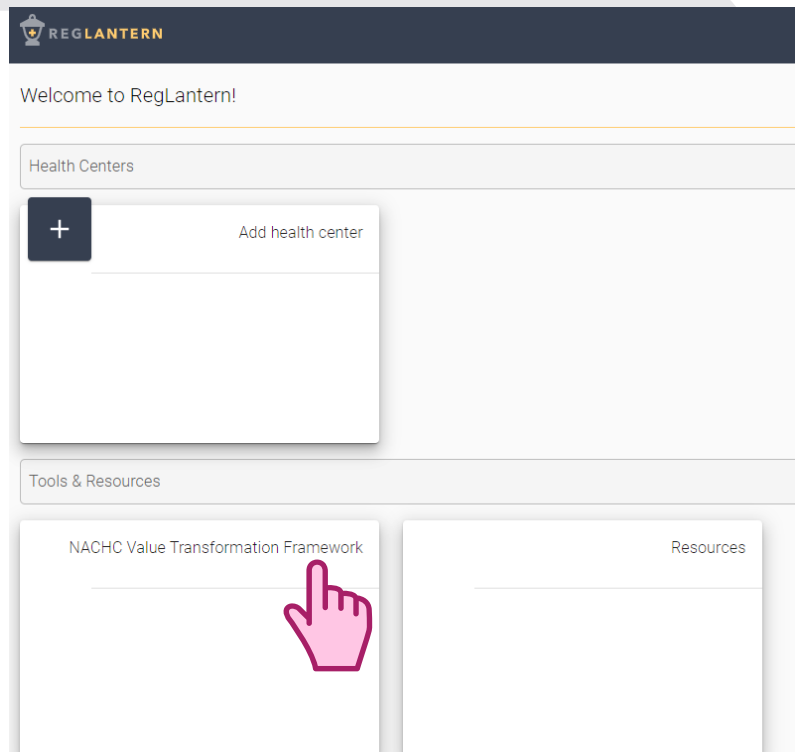
Be sure to also check your junk and spam folder for the email from Reglantern.

Click the "Verify Email" button.



Step 4: Access the Value Transformation Assessment

Click "NACHC Value Transformation Framework" under Tools & Resources on the left-hand side of the page.



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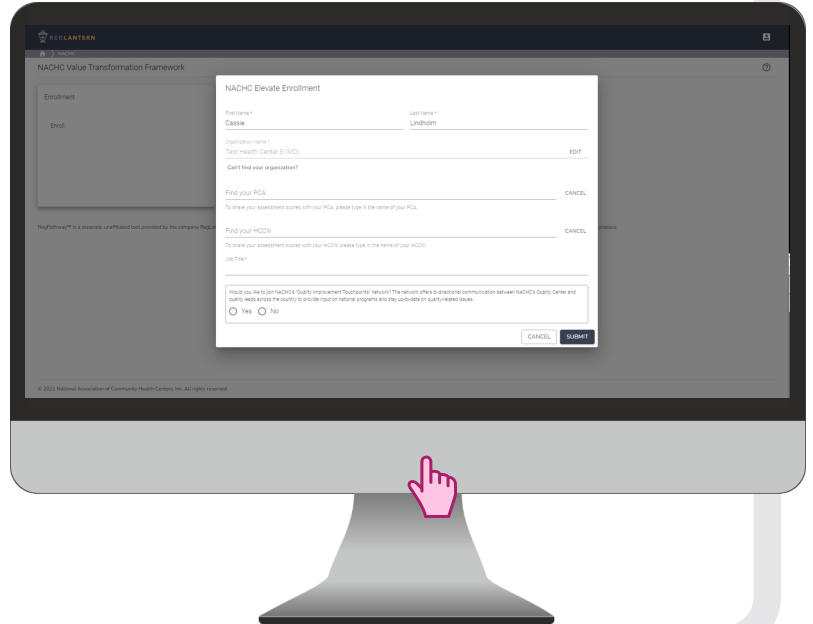
Step 5: Enroll your Organization & Select Your PCA & HCCN

Select “Enroll” on the NACHC Value Transformation Framework page to open a pop-up where you can select your organization.

1) Find Your Organization

In the field labeled 'Organization Name', your organization name will automatically populate as you start to type. If you cannot find your organization, select “Can’t find your organization”. A prompt will open, allowing you to add your organization name. Once added, you will need to wait for RegLantern Support to confirm that you are now enrolled with your organization.

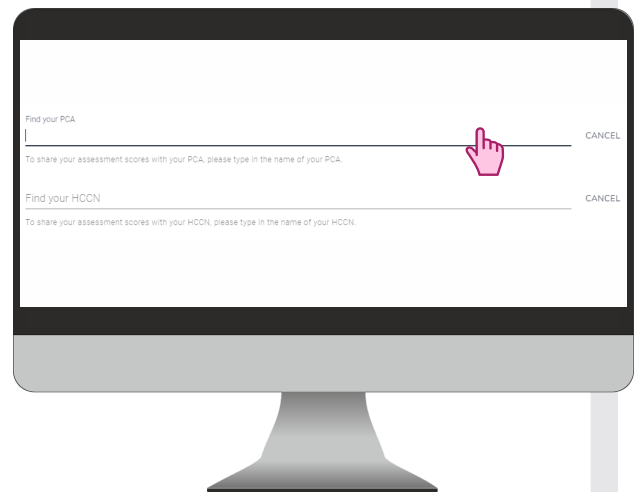
PLEASE USE YOUR HRSA APPROVED NAME. DO NOT USE ABBREVIATIONS OR ACRONYMS.



Add your PCA and HCCN

Adding your PCA and HCCN allows them to view your health center’s organizational assessment results to help inform and drive its transformation activities and health center support. PCAs and HCCNs can also send reminders to member health centers when it is time to complete a new VTF assessment.

If your PCA and HCCN have already been added, you may skip this section.



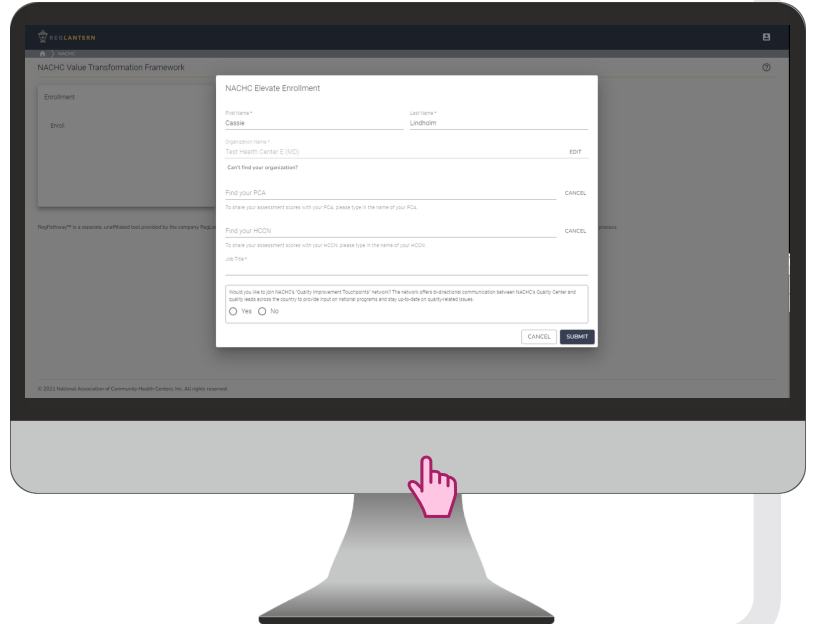
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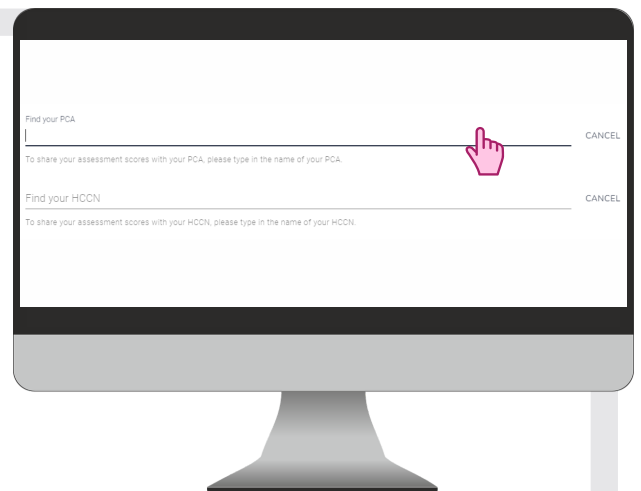


PLEASE USE YOUR HRSA APPROVED NAME. DO NOT USE ABBREVIATIONS OR ACRONYMS.

Add your PCA and HCCN

2) Find Your PCA

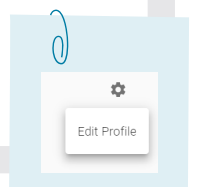
In the field labeled 'Find Your PCA', begin typing the name of the Primary Care Association (PCA) of which your health center is a member. The name will automatically populate as you start to type. The PCA selected will be able to see your health center's assessment scores. If you prefer not to enter your PCA, you may leave this field blank.



3) Find Your HCCN

In the field labeled 'Find Your HCCN', begin typing the name of the Health Center Controlled Network (HCCN) of which your health center is a member. The name will automatically populate as you start to type. The HCCN selected will be able to see your health center's assessment scores. If you are not a member of an HCCN, or if you prefer not to enter your HCCN, you may leave this field blank.

If you are already enrolled but did not add a PCA or HCCN, you may add them at any time by clicking on the gear icon at the top of the page, then selecting edit profile.

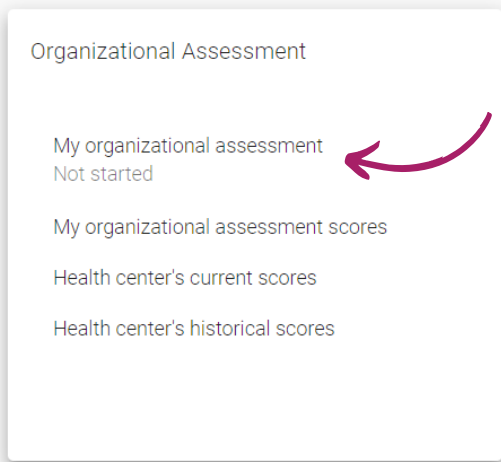


Continue to the next pages to start your first assessment!

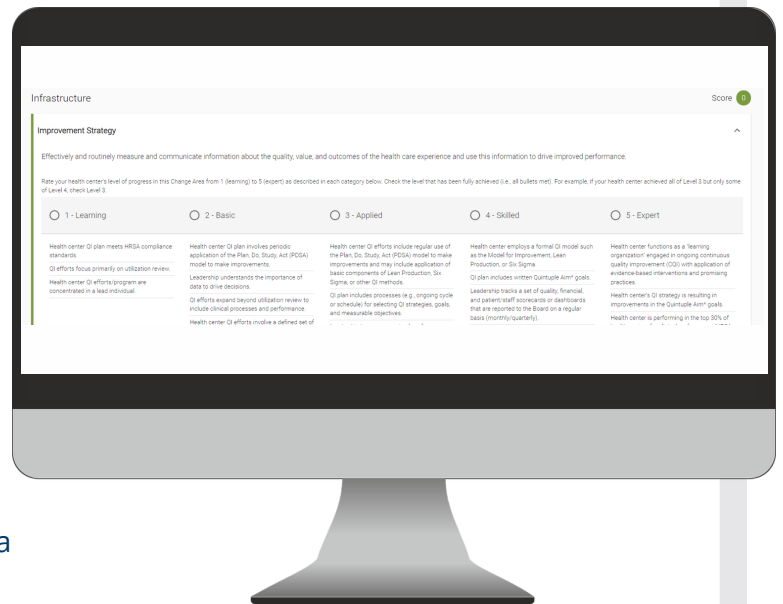


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Step 6: Complete your assessment!



1) Click on 'My Organizational Assessment'



2) Take the Assessment

Click each of the 15 change areas and choose the level that best reflects your health center's current processes and capabilities. Only mark a number if your organization has fully met all listed criteria for that level.

For example, if your health center has met all the criteria in Levels 1, 2, and 3 and some criteria in Levels 4 and 5, select Level 3. Once a score is marked, click the next change area to proceed.

3) Submit the Assessment



After scoring all 15 items, click **"Submit to NACHC"** at the bottom of the page. Your scores will then be available to view by your health center colleagues, and your PCA/HCCN if you selected them in Step 5.

Over the course of your participation in Elevate, you can go back to your scores and adjust as necessary. Just make sure you click the "Submit to NACHC" button to save any changes!